

**MINUTES**  
**HOUMA-TERREBONNE REGIONAL PLANNING COMMISSION (HTRPC)**  
**ZONING & LAND USE COMMISSION**  
**MEETING OF AUGUST 18, 2011**

- A. The Chairman called the meeting of August 18, 2011 of the HTRPC, convening as the Zoning and Land Use Commission, to order at 6:01 p.m. in the Terrebonne Parish Council Meeting Room with the Invocation led by Dr. L.A. "Budd" Cloutier, Jr. and the Pledge of Allegiance led by Mr. Keith Kurtz.
- B. Upon Roll Call, present were: Mrs. Beryl Amedée; Mr. Daniel Babin, Chairman; Dr. L.A. "Budd" Cloutier, Jr., Vice-Chairman; Mr. Richard Elfert; Mr. James Erny; Mr. Keith Kurtz; Mr. John Navy; Mr. Alex Ostheimer; and Mrs. Marsha Williams, Secretary/Treasurer. Absent at the time of Roll Call was: None. Also present were Patrick Gordon, Director, and Jennifer Robinson, Senior Planner, Department of Planning & Zoning and Laddie Freeman, Legal Advisor.
- C. APPROVAL OF THE MINUTES:
1. Dr. Cloutier moved, seconded by Mr. Erny: "THAT the HTRPC, convening as the Zoning & Land Use Commission, accept the minutes, as written, for the Zoning and Land Use Commission for the regular meeting of July 21, 2011."
- The Chairman called for a vote on the motion offered by Dr. Cloutier. THERE WAS RECORDED: YEAS: Mrs. Amedée, Dr. Cloutier, Mr. Elfert, Mr. Erny, Mr. Kurtz, Mr. Navy, Mr. Ostheimer, and Mrs. Williams; NAYS: None; ABSTAINING: Mr. Babin; ABSENT: None. THE CHAIRMAN DECLARED THE MOTION ADOPTED.
- D. COMMUNICATIONS: None.
- E. PUBLIC HEARING:
1. The Chairman called to order the Public Hearing for an application by The Haven, Inc. requesting to rezone from R-1 (Single-Family Residential District) to R-2 (Two-Family Residential District) Lots 6 and 7, Block 2 and the northern most 20of Lot 5, Block 2, Pineridge Subdivision, 2002 Deborah Street, Terrebonne Parish, Louisiana.
- a) Mr. David Waitz, David A. Waitz Engineering and Surveying, Inc., discussed the rezoning request and stated the structure would be utilized as a duplex.
- b) No one from the public was present to speak.
- c) Dr. Cloutier moved, seconded by Mrs. Williams: "THAT the Public Hearing be closed."
- The Chairman called for a vote on the motion offered by Dr. Cloutier. THERE WAS RECORDED: YEAS: Mrs. Amedée, Dr. Cloutier, Mr. Elfert, Mr. Erny, Mr. Kurtz, Mr. Navy, Mr. Ostheimer, and Mrs. Williams; NAYS: None; ABSTAINING: Mr. Babin; ABSENT: None. THE CHAIRMAN DECLARED THE PUBLIC HEARING CLOSED.
- d) Discussion was held with regard to spot zoning.
- e) Mr. Elfert moved, seconded by Mr. Erny: "THAT the HTRPC, convening as the Zoning & Land Use Commission, recommend approval to rezone from R-1 (Single-Family Residential District) to R-2 (Two-Family Residential District) Lots 6 and 7, Block 2 and the northern most 20of Lot 5, Block 2, Pineridge Subdivision, 2002 Deborah Street, Terrebonne Parish, Louisiana and forward the matter to the Terrebonne Parish Council for final consideration."
- f) Discussion was held with regard to The Haven, Inc. being the property owner and their wishes to sell the property.
- g) Mr. Ostheimer offered a substitute motion, seconded by Dr. Cloutier: "THAT the HTRPC, convening as the Zoning & Land Use Commission, recommend denial to rezone from R-1 (Single-Family Residential District) to R-2 (Two-Family Residential District) Lots 6 and 7, Block 2 and the northern most 20of Lot 5, Block 2, Pineridge Subdivision, 2002 Deborah Street, Terrebonne Parish, Louisiana and forward the matter to the Terrebonne Parish Council for final consideration."
- h) Discussion was held with regard to Staff recommending approval of the rezoning request, no one in the neighborhood objecting, and the public's knowledge of these public hearings.

- i) The Chairman called for a vote on the substitute motion offered by Mr. Ostheimer. THERE WAS RECORDED: YEAS: Dr. Cloutier, Mr. Kurtz, Mr. Ostheimer, and Mrs. Williams; NAYS: Mrs. Amedée, Mr. Babin, Mr. Elfert, Mr. Erny, and Mr. Navy; ABSTAINING: None; ABSENT: None. Mr. Babin voted to break a tie. THE CHAIRMAN DECLARED THE MOTION FAILED.
- j) The Chairman called for a vote on the original motion offered by Mr. Elfert. THERE WAS RECORDED: YEAS: Mrs. Amedée, Mr. Babin, Mr. Elfert, Mr. Erny, and Mr. Navy; NAYS: Dr. Cloutier, Mr. Kurtz, Mr. Ostheimer, and Mrs. Williams; ABSTAINING: None; ABSENT: None. Mr. Babin voted to break a tie. THE CHAIRMAN DECLARED THE MOTION ADOPTED.

F. NEW BUSINESS:

1. Planned Building Group:

- a) The Chairman stated the next item on the agenda was a planned building group application by On-Site Training & Instruction, Inc. for the placement of a modular office building at 103 Simmons Drive.
- b) The Chairman recognized Vic McElroy, applicant, who discussed the planned building group request.
- c) Mrs. Robinson discussed the Staff Report and stated Staff recommended approval of the Planned Building Group Application.
- d) Mr. Elfert moved, seconded by Mr. Erny & Mrs. Williams: THAT the HTRPC, convening as the Zoning & Land Use Commission, approve the Planned Building Group Application for the placement of a modular office building at 103 Simmons Drive.
- e) The Chairman called for a vote on the motion offered by Mr. Elfert. THERE WAS RECORDED: YEAS: Mrs. Amedée, Dr. Cloutier, Mr. Elfert, Mr. Erny, Mr. Kurtz, Mr. Navy, Mr. Ostheimer, and Mrs. Williams; NAYS: None; ABSTAINING: Mr. Babin; ABSENT: None. THE CHAIRMAN DECLARED THE MOTION ADOPTED.

G. STAFF REPORT: None.

H. COMMISSION COMMENTS:

- 1. Planning Commissioners' Comments: None.
- 2. Chairman's Comments: None.

I. PUBLIC COMMENTS: None.

J. Dr. Cloutier moved, seconded by Mr. Erny: "THAT there being no further business to come before the HTRPC, convening as the Zoning and Land Use Commission, the meeting be adjourned at 6:19 p.m."

The Chairman called for a vote on the motion offered by Dr. Cloutier. THERE WAS RECORDED: YEAS: Mrs. Amedée, Dr. Cloutier, Mr. Elfert, Mr. Erny, Mr. Kurtz, Mr. Navy, Mr. Ostheimer, and Mrs. Williams; NAYS: None; ABSTAINING: Mr. Babin; ABSENT: None. THE CHAIRMAN DECLARED THE MOTION ADOPTED.

Daniel J. Babin, Chairman  
Zoning & Land Use Commission

Becky M. Becnel, Minute Clerk  
Zoning & Land Use Commission

**CERTIFICATION**

**CERTIFIED TO BE A TRUE AND CORRECT COPY OF THE PROCEEDINGS OF THE ZONING AND LAND USE COMMISSION MEETING OF AUGUST 18, 2011.**

**PATRICK GORDON, DIRECTOR  
PLANNING & ZONING DEPARTMENT**